

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Inspector General

Inspector General



December 7, 2021

Keith A. Anderson
Director
Department of General Services
2000 14th Street, N.W., 8th Floor
Washington, D.C. 20009

Richard Reyes-Gavilan
Executive Director
District of Columbia Public Library
901 G Street, N.W., Suite 301
Washington, D.C. 20001


Dear Director Anderson and Executive Director Reyes-Gavilan:

This letter informs you that the Office of the Inspector General (OIG) plans to conduct an Audit of the West End Library and Fire Station Maintenance Fund (Maintenance Fund) in accordance with D.C. Code § 1-325.181(e), which requires the OIG to audit the Fund on an annual basis. The objectives of this audit are to: (1) determine whether the assets, liabilities, fund balance, revenue, and expenditures of the Maintenance Fund were recorded and reported accurately; and (2) identify any Maintenance Fund expenditures that were not permitted under the law. We will conduct this audit under generally accepted government auditing standards (GAGAS).

This audit is included in the OIG's *Fiscal Year 2022 Audit and Inspection Plan* and will be conducted under project code OIG No. 22-1-06MA. Please reference this project code in all correspondence involving this audit. Our preliminary audit fieldwork will begin on or about December 8, 2021.

Courtney Walker, Auditor, will call to arrange an entrance conference to discuss the audit process, objectives, and to answer questions. During the interim, if you have questions, please contact me or Fekede Gindaba, Assistant Inspector General for Audits, at (202) 727-2540.

Sincerely,


Daniel W. Lucas
Inspector General

DWL/cw

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