



DISTRICT OF COLUMBIA | OFFICE OF THE INSPECTOR GENERAL

December 31, 2024

Delano Hunter
Director
Department of General Services
2000 14th Street NW, 8th Floor
Washington, DC 20009

Richard Reyes-Gavilan
Executive Director
District of Columbia Public Library
901 G Street NW, Suite 301
Washington, DC 20001

Subject: **Audit of the West End Library and Fire Station Maintenance Fund Engagement Letter |**
OIG No. 25-1-03MA

Dear Director Hunter and Executive Director Reyes-Gavilan:

Pursuant to DC Code § 1-325.181(e), the Office of the Inspector General (OIG) is launching its annual West End Library and Fire Station Maintenance Fund audit, conducted under the [generally accepted government auditing standards](#).

Our objectives are to determine whether: (1) the fund assets, liabilities, balance, revenue, and expenditures were accurately recorded and reported; and (2) fund expenditures were authorized by law.

This audit (project number 25-1-03MA) is part of our [Fiscal Year 2025 Audit and Inspection Plan](#). Audit Director Richard Sahadeo will schedule an entrance conference to discuss the audit process and address any questions. Meanwhile, please direct any immediate concerns to me or Dr. Slemo Warigon, Assistant Inspector General for Audits, at 202-792-5684.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Lucas", is written over a light blue circular background.

Daniel W. Lucas
Inspector General

DWL/BDH